

Person Specification – Mothers in Mind Group Coordinator

The following are the essential skills, abilities and experience, knowledge and special requirements for the post of Home-Start Mothers in Mind Group Co-ordinator.

This form also indicates how the different requirements may be assessed during the selection process:

A = Application Form, I = Interview, E = Exercise

Person Specification			
ESSENTIAL	Method of Assessment		
	A	I	E
Education and qualifications			
Good standard of education	✓		
Professional training in supporting mental health issues (for example Mental Health First Aid Training)	✓	✓	
Employment History			
Relevant previous or current employment or voluntary work, including working with families in the perinatal period	✓	✓	
Ability to manage a project and keep records	✓	✓	
Ability to prioritise and undertake planning	✓	✓	
Ability to collate reports and statistical information for the Scheme Director	✓	✓	
Supporting families			
Understanding of the needs of families with young children	✓	✓	✓
Parenting experience	✓	✓	
Knowledge of child protection and safeguarding issues	✓	✓	✓
Knowledge of current legislation and policies relating to children and families	✓	✓	
Knowledge of perinatal mental health issues and the importance of the first 1001 days	✓	✓	✓
Experience of facilitating groups	✓	✓	✓
Ability to develop peer support networks as part of the groups	✓	✓	
Managing Others			
Ability to work as part of a team	✓	✓	
Supervisory skills	✓	✓	
Ability to deliver training	✓	✓	
Working in partnership and in the wider context			
Knowledge of the roles of agencies providing services for children and families	✓	✓	
Presentation skills	✓	✓	✓
Self management/personal attributes			
Interpersonal skills		✓	✓
A positive and creative approach to tackling tasks	✓	✓	✓

Commitment to good safeguarding practice	✓	✓	✓
Knowledge of and commitment to equal opportunities and anti-discriminatory practice	✓	✓	
Understanding of the need for professional confidentiality	✓	✓	
Good written and verbal communication skills	✓	✓	
Special requirements			
Able to work flexibly		✓	
Willingness to access training opportunities		✓	
Car driver	✓		
Eligibility to work in the UK	✓		